



APPLICATION FOR TAXICAB LICENSE

LICENSE FEES: \$25.00 PER VEHICLE – TAXICAB LICENSE FEE + \$3.00 PER DRIVER – POLICE DEPARTMENT DRIVER PERMIT FEE

APPLICATION DATE: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

BUSINESS PHONE NUMBER: _____

RESPONSIBLE PERSON: _____ TITLE: _____

RESPONSIBLE PERSON ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

RESPONSIBLE PERSON'S PHONE NUMBER: _____

DESCRIPTION & SERIAL NUMBER OF EACH TAXICAB:

Table with 2 columns: VEHICLE YEAR/MAKE/MODEL, VEHICLE SERIAL NUMBER

APPLICANTS INVESTIGATION INFORMATION FOR LICENSE APPLICATIONS:

EVERY DRIVER EMPLOYED BY THE BUSINESS APPLYING FOR THE TAXICAB LICENSE IS REQUIRED TO COMPLETE THIS FORM.

VEHICLE INSPECTION: ALL VEHICLES USED IN THE OPERATION OF THE BUSINESS TO BE LICENSED MUST BE INSPECTED BY THE GREAT BEND POLICE DEPARTMENT AT 1217 WILLIAMS STREET. PLEASE CONTACT THE POLICE DEPARTMENT AT (620)793-4120 TO MAKE ARRANGEMENTS.

CERTIFICATE OF INSURANCE: A COPY OF THE BUSINESS'S CERTIFICATE OF LIABILITY INSURANCE MUST BE SUBMITTED WITH THE APPLICATION.

DRIVER REGISTRATION: EACH DRIVER OPERATING A TAXICAB IS REQUIRED TO HOLD A DRIVER PERMIT ISSUED BY THE CHIEF OF POLICE. CONTACT THE POLICE DEPARTMENT TO OBTAIN AND/OR RENEW EACH DRIVER'S PERMIT.

I HEREBY CERTIFY THAT THE STATEMENTS CONTAINED IN THE APPLICATION ARE TRUE AND CORRECT AND THAT ALL BUSINESS OPERATIONS CONDUCTED UNDER SUCH LICENSE WILL BE IN COMPLIANCE WITH THE CODE OF ORDINANCES OF THE CITY OF GREAT BEND, KANSAS.

SIGNATURE OF APPLICANT: _____

TITLE: _____

CITY OFFICE USE ONLY

APPROVED / DENIED _____ VEHICLE INSPECTION DATE: _____

LICENSE #: _____ ISSUED: _____ EXPIRES: _____

CITY CLERK SIGNATURE: _____



APPLICANTS INVESTIGATION INFORMATION FOR LICENSE APPLICATIONS

TAXICAB LICENSE: EVERY DRIVER NEEDS TO COMPLETE THIS FORM

BUSINESS NAME: _____

TYPE OF BUSINESS: _____

ADDRESS: _____

CITY/STATE: _____ ZIP CODE: _____

OWNER OR RESPONSIBLE PARTY INFORMATION:

NAME: _____

LAST

FIRST

MIDDLE

MAIDEN

CURRENT ADDRESS (NO PO BOX): _____

CITY/STATE: _____ ZIP CODE: _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

SOCIAL SECURITY NUMBER: _____

PHONE NUMBER: _____

HEIGHT: _____ WEIGHT: _____ EYE COLOR: _____ HAIR COLOR: _____

DRIVERS LICENSE NUMBER: _____ STATE ISSUED: _____

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME INVOLVING THE FOLLOWING:

- A FELONY
- A CRIME INVOLVING MORAL TURPITUDE
- DRUNKNESS OR DRIVING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE OF INTOXICATING LIQUOR
- VIOLATION OF ANY INTOXICATING LIQUOR LAW OF ANY STATE OR OF THE UNITED STATES

YES

NO

I DO HEREBY CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE AND AGREE TO ALLOW THE GREAT BEND POLICE DEPARTMENT TO CONDUCT A BACKGROUND AND DRIVERS LICENSE INVESTIGATION FOR THE PURPOSE OF THIS LICENSE APPLICATION ONLY.

SIGNATURE

DATE

TYPED OR PRINTED NAME



POLICE DEPARTMENT VEHICLE INSPECTION FORM

INSPECTION DATE: _____

TYPE OF LICENSE:

- GARBAGE & REFUSE
- TAXICAB
- ICE CREAM CART/VEHICLE

BUSINESS NAME: _____

OWNER OR RESPONSIBLE PERSON: _____

DRIVER NAME: _____ MAKE OF VEHICLE: _____

SERIAL NUMBER: _____ MODEL: _____ TAG #: _____

EQUIPMENT	APPROVED	REPAIR NEEDED	EQUIPMENT	APPROVED	REPAIR NEEDED
BRAKES (HAND)			STEERING		
BRAKES (FOOT)			TIRES		
HEADLIGHTS			EXHAUST		
PARKING LIGHTS			GLASS		
TURN INDICATORS			REARVIEW MIRROR		
TAILLIGHTS			OUTSIDE MIRRORS		
BRAKE LIGHTS			HORN		
TAG LIGHTS			WINDSHIELD WIPERS		

GARBAGE & REFUSE COLLECTION VEHICLES:

WATERTIGHT COMPARTMENT COMPLETELY COVERED OR
ENCLOSED WITH FLY TIGHT COVER OR DOOR? YES NO

BED PAINTED AND IN GOOD REPAIR? YES NO

IS NAME, ADDRESS, TELEPHONE NUMBER AND TRUCK NUMBER
PAINTED ON BOTH SIDES OF VEHICLE WITH LETTERS AND
NUMERALS DISTINCT AND A MINIMUM OF TWO INCHES IN HEIGHT? YES NO

TAXICABS:

SIGN ON VEHICLE DESIGNATING VEHICLE AS TAXICAB? YES NO

ICE CREAM VENDORS:

IS NAME, ADDRESS, TELEPHONE NUMBER PAINTED OR
DISPLAYED ON BOTH SIDES OR CART/VEHICLE? YES NO

CAUTION SIGNS? YES NO

ARE ALL WINDOWS (FRONT, SIDE AND REAR) FREE OF ANY DAMAGE,
SIGNS OR OBSTRUCTIONS OF ANY SORT? YES NO

COMMENTS:

DATE: _____

INSPECTING OFFICER: _____

CHIEF OF POLICE: _____

CHAPTER 5.92 - TAXICABS

Sec. 5.92.010. - Defined

- For the purposes of this chapter, the term "taxicab" is defined as any motor vehicle designed to transport five passengers or less, exclusive of the operator of such vehicle.

Sec. 5.92.020. - License—Required

- It is unlawful for any person, whether acting as owner, principal, agent, employee, lessee or licensee, to operate a taxicab business for the purpose of transporting passengers for hire over, upon or along the streets of the city, without first obtaining a license pursuant to this chapter and [chapters 5.04](#) and [5.08](#).

Sec. 5.92.030. - License—Application

- Application for a taxicab license shall be made upon a form provided by the city clerk and in accordance with the application procedures and the license fee required in the master fee schedule established pursuant to [section 3.00.010](#) and the requirements of this chapter. Such application shall disclose all information required to determine approval thereof. The completed application and all documents and fees required to be provided therewith shall be submitted to the city clerk's office a minimum of five days, Saturdays and Sundays excluded, prior to a regular meeting of the city council.

Sec. 5.92.040. - License—Approval

- The city clerk shall examine such application and documents and, when all requirements have been provided, shall submit such application to the city council at the next regular meeting for approval or disapproval thereof.

Sec. 5.92.050. - License—Issuance

- A taxicab license shall be issued by the city clerk after approval thereof has been granted by the city council. Such license shall be issued in accordance with the provisions of this chapter and [chapters 5.04](#) and [5.08](#).

Sec. 5.92.060. - License—Safety inspection required

- Each taxicab licensed under the provisions of this chapter shall pass a vehicle safety inspection conducted by the police department prior to the issuance of any license therefor and prior to renewal of any such license.

Sec. 5.92.070. - License—Revocation or suspension

- When written complaints are filed with the city clerk or city administrator specifying the details of any failure of a licensee to comply with the provisions of this chapter, the city administrator shall cause an investigation to be made and a written report of such investigation shall be submitted to the city council for action thereon. If the city council determines that the violations as stated in such report may be cause for revocation or suspension of such license, the city council shall set a date for hearing on such revocation or suspension and give notice, in writing, mailed not less than 15 days prior to the date set for such hearing, to the licensee at the address as shown on the records of the city. Failure of licensee to receive such notice shall not be a condition preventing the city council from making a final decision on such revocation or suspension.

Sec. 5.92.080. - Insurance required

- Automobile liability insurance, covering each and every taxicab licensed under the provisions of this chapter, shall be maintained in full force and effect during the time for which the license is issued. The minimum amounts of automobile liability insurance per vehicle shall be not less than \$50,000.00 each person and \$100,000.00 each accident for bodily injury and \$25,000.00 each accident for property damage, or a combined single limit of \$100,000.00. Such coverage shall be effective regardless of whether the taxicab is driven or operated by the owner, the owner's agent, employee, lessee or licensee. A certificate of insurance showing evidence of such coverage shall be issued to the city.

Sec. 5.92.090. - Transfer to replacement vehicle

- In the event any taxicab licensed under this chapter is sold or disposed of and replaced by another motor vehicle as a taxicab, no license fee shall be required for the motor vehicle replacing the one for which the license was issued for the current period of such license; provided, however, such replacement vehicle shall pass the safety inspection required in [section 5.92.060](#), and a new certificate of insurance, as required in [section 5.92.080](#), shall be filed with the city clerk showing the change in vehicles covered under such insurance before such replacement vehicle is operated as a taxicab in the city.

Sec. 5.92.100. - File map and schedule of zones and rates

- Each person licensed to operate a taxicab business pursuant to this chapter shall file with the city clerk, along with the application for such license and annually thereafter and each time that taxicab zones and rates are established during any license year, a map of the city showing thereon the several zones for carrying passengers within or from one zone to another zone and a schedule showing all rates charged or to be charged for all taxicab services performed.

Sec. 5.92.110. - Marking of vehicles

- Each taxicab operating within the city shall be conspicuously marked with a sign designating the motor vehicle as a taxicab. No motor vehicle shall be operated in the city as a taxicab without displaying such sign, plainly visible and plainly legible. If any person operates more than one taxicab in the city, such signs shall be uniform in size, color and location on all vehicles.

Sec. 5.92.120. - Placards required

- There shall be prominently displayed inside each taxicab operating in the city, in type or print plainly legible and in a position so the same can be seen and read by passengers therein, the following:
 1. The schedule of current rates to be charged for taxicab services;
 2. A statement as to whether or not liability insurance is carried on such motor vehicle;
 3. The name of the operator of the vehicle;
 4. The license for such taxicab;
 5. In addition, a bust portrait of the operator of the taxicab, such portrait to be at least 1½ inches by 1½ inches in size.

Sec. 5.92.130. - Driver—Registration and permit

- No person shall drive a taxicab in the city unless said person has first obtained a permit from the police chief. The police chief may issue a temporary driver permit to the applicant pending investigation, and, upon completing of the investigation, shall issue a permanent driver permit if the applicant is qualified to hold such permanent driver permit. The holder of a permanent driver permit shall report to the police chief by June 30 of each year and renew such permit.
- Any fee for a taxicab driver permit set out in the master fee schedule established in accordance with [section 3.00.010](#) shall be payable at the time application is made for such permit and each year thereafter prior to renewal of such permit.
- Notwithstanding the above provisions, the police chief may refuse to issue or renew a taxicab driver permit, or revoke such permit already issued, if the police chief's investigation shows that the applicant or permit holder is unfit to operate a taxicab for hire within the city. Such action by the police chief may be appealed to the city council for final action.

Sec. 5.92.140. - Driver—Working hours

- No person who has been granted a taxicab license under the provisions of this chapter shall require or permit any driver of a taxicab who has worked as such driver for 12 consecutive hours to continue on duty or drive a taxicab until said person has had at least eight hours off duty.

Sec. 5.92.150. - Driver—Conviction for liquor violations

- In the event any driver of any taxicab is convicted in the municipal court or any other court in the state for driving a motor vehicle while under the influence of alcoholic liquor, or for illegally transporting liquor, such driver shall not be permitted to drive a taxicab for the transportation of passengers for hire in the city for a period of one year from the date of such conviction.

Sec. 5.92.160. - Using streets for conduct of business

- It is unlawful for the owner of any taxicab, or an agent, employee, lessee or licensee, to use the streets, avenues or alleys of the city as a stall or parking place from which to conduct the business of transporting passengers. This section shall not apply to the use of taxicab stands established pursuant to [title 10](#).

Sec. 5.92.170. - Transporting persons for unlawful or immoral purposes

- No person shall knowingly transport, offer to transport or knowingly aid or assist in transporting any person in, over or through the streets, alleys, boulevards or public ways of the city by means of a taxicab for the purpose of prostitution or for any other unlawful, immoral or lewd purpose.

Sec. 5.92.180. - Violation; penalty

- Any person who shall fail or refuse to comply with the provisions of this chapter shall be deemed guilty of a misdemeanor and, upon conviction or a plea of guilty, shall be punished by a fine of not more than \$100.00 for each offense. Each day's violation of any section of this chapter shall constitute a separate offense.

Full Code of Ordinances for CHAPTER 5.92 – TAXICABS can be found under the Business page of the City of Great Bend website.

CHAPTER 5.04 - BUSINESS LICENSES GENERALLY

Sec. 5.04.140. - Expiration; notice to police chief

- Within 24 hours after any license has expired, the city clerk shall notify the police chief of such expiration, unless the same has been renewed.

Sec. 5.04.150. - Violation; penalty

- Any person who shall conduct or pursue any occupation, business, trade or profession for which a license is required by this chapter, without having obtained such license, shall be deemed to do so unlawfully, and for such violation, shall be deemed guilty of a misdemeanor and upon conviction or a plea of guilty, shall be punished for each offense by a fine in the amount set out in the master fee schedule established pursuant to 3.00.010 for each offense. Each day that any business, occupation, trade or profession is conducted without the license shall constitute a separate offense. Any person failing, neglecting or refusing to comply with any provision of this chapter shall likewise be guilty of a misdemeanor and so punishable.
- When any firm or corporation engages in any business, trade or occupation required to be licensed without first obtaining a license as required, the manager, local agent, party in charge or any employee may be arrested and charged for such violation, and either or any member of a partnership, or the party in charge of its business, shall be equally liable and subject to the penalty herein provided.

Full Code of Ordinances for CHAPTER 5.04 - BUSINESS LICENSES GENERALLY can be found under the Business page of the City of Great Bend website.

THE BUSINESS LICENSE YEAR IS JULY 1 – JUNE 30.

NEW LICENSES

- **COUNCIL APPROVAL IS REQUIRED FOR A TAXICAB LICENSE.**
- **COUNCIL MEETS THE FIRST AND THIRD MONDAYS OF EACH MONTH, UNLESS IT LANDS ON A HOLIDAY THE CITY OBSERVES.**
- **NEW LICENSE APPLICATIONS MUST BE SUBMITTED NO LATER THAN NOON ON THE MONDAY OF THE WEEK PRIOR TO THE SCHEDULED COUNCIL MEETING.**
- **THE LICENSE FEE RATE WILL NOT BE PRORATED BASED ON APPLICATION DATE.**

LICENSE RENEWALS

- **RENEWAL APPLICATION PACKETS ARE MAILED OUT THE LAST FRIDAY IN MARCH & DUE THE FIRST FRIDAY IN MAY.**
- **A \$15.00 LATE FEE WILL BE APPLIED TO RENEWAL APPLICATIONS RECEIVED AFTER THE FIRST FRIDAY IN MAY DEADLINE.**
- **RENEWAL APPLICATIONS ARE APPROVED BY COUNCIL THE THIRD MONDAY IN JUNE.**
- **RENEWED LICENSES ARE MAILED THE SAME WEEK THEY ARE APPROVED BY COUNCIL.**